

**EARLY CHILDHOOD EDUCATION MUNICIPAL DEVELOPMENT  
CORPORATION BOARD OF DIRECTORS  
MEETING MINUTES  
TUESDAY, APRIL 5, 2022  
2:00 PM  
PRE-K 4 SA NORTH EDUCATION CENTER**

**Members Present:** Board Member Elaine Mendoza, Chair, *Mayoral*  
Board Member Brandon Logan, *District 2*  
Board Member Joe De La Garza, *District 3*  
Board Member Richard Perez, *District 4*  
Board Member Dr. Tracy Hurley, *District 6*  
Board Member Frances Guzman, *District 7*  
Board Member Dr. Richard Middleton, *District 9*  
Board Member Jan Kirby, *District 10*

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**Members Absent:** Vacant, *District 1*  
Vacant, *District 5*  
Board Member Dr. Shari Albright, Secretary, *District 8*

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**Staff Present:** Sarah Baray, Ph.D., *Pre-K 4 SA Chief Executive Officer*; Alex Lopez, *Assistant City Manager*; Paul Chapman, *Pre-K 4 SA*; Larrisa Wilkinson, *Pre-K 4 SA*; Eryanne Taft, *Pre-K 4 SA*; Daisy Castillo, *Pre-K 4 SA*; Shreya Shah, *City Attorney's Office*

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**Also Present:** Jo Ann Figueiredo, *Pre-K 4 SA*; Laura Padron, *Pre-K 4 SA*; Maria Castoreno, *Pre-K 4 SA*; Ramiro Amaro, *ITSD*; Michael Ramsey, *Workforce Development Office*; Jill Byrd, *Creative Noggin*; Ileana Sandoval, *District 9 Council Office*; Sara Rios, *District 10 Council Office*

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**Call to Order**

Chairwoman Mendoza called the meeting to order at 2:00 p.m.

**1. Approval of minutes of the March 22, 2022, Early Childhood Education Municipal Development Corporation Board of Directors Strategic Planning meeting.**

Board Member Logan moved to approve the minutes from the March 22, 2022, meeting. Board Member Perez seconded the motion. Motion carried unanimously by those present.

**2. Public Comments [If a member of the public would like to provide comment to the Pre-K 4 SA Board on PreK 4 SA related matters, please email comments to [prek4sa@sanantonio.gov](mailto:prek4sa@sanantonio.gov) before 2:00 PM on the day of the meeting]**

There were no public comments to be heard.

**Briefing and Possible Action on the following items**

**3. CEO Update to include Student Enrollment, Gracias, partnership updates, and promotion and outreach [Sarah Baray, Ph.D., Pre-K 4 SA CEO].**

Dr. Baray began her CEO update with enrollment. To date there are around 1,200 applications in process. She added that enrollment for 3-year-olds will begin in May.

She continued by inviting the board member to the Gracias Art Exhibit, which is scheduled to take place on April 14, 2022, from 5:00 to 6:00 p.m. at the East Center.

Dr. Baray informed the board that funding for Community Labs COVID testing through TEA had come to an end. PreK 4 SA was able to partner with Metro Health to continue COVID testing at our Centers through the end of the school year and will use COVID relief funds to cover the cost of the testing.

Dr. Baray continued with an update on Promotion and Outreach. She shared that a group from Corpus Christi visited the centers on March 23<sup>rd</sup>. They are looking at starting their own early learning program. There is also a group from Texas A&M who is planning a visit, as well. She also highlighted a parent group that participated in the Cesar Chavez March for Justice.

Dr. Baray concluded her CEO update by introducing Laura Padron. She will be the Engagement and Outreach Manager for internal and external events.

**4. Briefing on the SA: Ready to Work program, projected funding sources and expense categories. [Michael Ramsey, Workforce Development Office Director].**

Michael Ramsey, Director of Workforce Development, provided a briefing on the SA Ready to Work Education and Job Placement program in preparation for their budget item next month.

The Board went into discussion regarding the program.

**5. Briefing and Board action to approve the PreK 4 SA Fiscal Year 2023 Annual Operating Budget, appropriation of funds, and Personnel Complement [Sarah Baray, Ph.D., PreK 4 SA CEO; Daisy Castillo, PreK 4 SA Department Fiscal Administrator].**

Daisy Castillo presented a briefing of the FY 2023 Proposed Annual Operating Budget. The proposed revenue for FY 2023 is \$67.6M. She went on to report that the FY 2023 proposed expenditure is \$52.9M

Dr. Baray went on to provide an overview of the FY 2023 proposed personnel complement, which includes a total of 20 new positions.

Dr. Baray concluded with a briefing on the Program Financial Forecast. She explained that this includes an operating reserve, which Includes enough funding to cover three months of operating costs. The amount is roughly \$11M across each year.

Board members went into discussion regarding the operating reserve.

Board Members Middleton and Perez moved to approve the Pre-K 4 SA Fiscal Year 2023 Annual Operating Budget, appropriation of funds and Personnel Complement. Board Member Logan seconded the motion. Motion carried unanimously by those present.

#### **Consideration of Future Meetings**

**The next meeting of the Board of Directors is scheduled to take place on Tuesday, May 10, 2022, at 2:00 p.m. at Pre-K 4 SA North Education Center**

#### **Adjournment**

**There being no further discussion, the meeting was adjourned at 2:50 p.m.**

*Respectfully Submitted,*

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*Elaine Mendoza, Chairperson*

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*Maria Castoreno, Pre-K 4 SA*